

MEETING MINUTES
Regular Meeting of Date June 24, 2020

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Philip Steffora on June 24, 2020 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Philip Steffora; Vice Chairman Steve Huston; commissioners, Fred Meyer, Margaret Sunzeri and Mark Starritt; and Executive Secretary Mike Chambless.

Absent: Reneé Wells

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister regular meeting of June 24, 2020 was posted on the bulletin board at City Hall on June 12th at 10:00am per government code 549546.0

5) Consent

It was moved by Commissioner Sunzeri and seconded by commissioner Huston to approve as presented the minutes of the Airport Advisory Commission meeting of June 24, 2020. Motion carried 5-0.

6) Public Input

- a) Ruth Erikson- Update on fireworks, stimulus funding, open house and vacant commissioner spot.

7) Reports

a) **AIP 21 Runway/Taxiway Safety Project**

Airport Director stated that the project is moving along very well. The base rock has been completed and on Friday June 26, they will conduct a test on the pavement. Starting the week of June 29th taxiway charlie will be closed on and off during the week to accommodate paving which results on nightly closures. Additional sign work will happen during the day. The project has been progressing with no issues. The anticipated completion date will be in August.

b) **TPA Change (Traffic Pattern Altitude)**

Still awaiting reply from FAA.

c) **Budget**

Director Chambless stated that the airport budget has passed the council meeting with no issues. It should be going to council for adoption next week. The Airport is -\$84,802 and the reserve fund was wiped out because of the lawsuit over the 1st phase of the runway

reconstruction. The lawsuit cost the airport approximately \$700,000. The city council agreed on a previous meeting to change the AIP project schedule to allow the airport to request money for a federal grant to recoup the money from the lawsuit. Also, they approved the request for the stimulus money. The airport will be receiving \$30,000 from the Airport relief. The city council approved us to put a monument sign, which will provide six spaces to advertise airport businesses.

d) **Dog Park**

The dog park was progressing very well before COVID-19. The majority of the concrete beams and fencing was completed. Director Chambless stated he lost his staff for two months due to COVID and other important projects that came about once they returned.

e) **Open House**

Chairman Steffora stated that due to COVID they have canceled the events until further notice.

f) **ACIP 2020- 2026**

Director Chambless stated that the projects have been delayed by a year.

g) **Emergency Paving**

The emergency paving on the west side hangar will not be happening until possibly next year because the City Manager said there is no money allocated in the fund to do it at this time.

h) **Clearist Park LLC**

The city council appealed this project.

8) Old Business

- a) None

9) New Business

- a) Discuss filling vacant commissioner spot.
- b) Vice Chairman Steve Huston resigns as of Aug 9, 2020.
- c) Hangar Rents
- d) Discuss plans for removing old structures/building at the Airport

10) Items for Next Agenda

- a)
- b)
- c)
- e)

11) Next Meeting Date: Aug 26, 2020 at 6:00 pm

12) Adjournment

There being no further business to come before the Airport Advisory Commission, commissioner Sunzeri moved the meeting to adjourned. The motion was seconded by commissioner Huston and was passed 5-0. The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary